



COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2012 - JUNE 30, 2013  
Deadline: July 12, 2013

2013 JUL 16 PM 3 07  
THOMAS A. [unclear]  
CLERK OF [unclear]  
OF SAN [unclear]

1. DEPARTMENT INFORMATION:

Department: Auditor and Controller

Division/Unit: Property Tax Services

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS

No. of Vol. None Hours None X \$ 22.14 = \$0.00

Types of work performed by GENERAL VOLUNTEERS in this category:

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol. None Hours None X \$ 22.14 = \$0.00

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
Principal Accountant	360		\$45.00 per hr		16,200.00

No. of Vol. 1 Total Hours 360 Total Value = \$16,200.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

The volunteer work involved training the Senior A&C Accountant on the Tax Rate Area Index (TRAI) and Values, Rates and Apportionment (VRA) systems, processing jurisdictional changes including negotiated property tax exchanges and calculation of AB8 factors, calculation of three types of unitary apportionment factors, and Bonsall Elementary unification.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	<u>None</u>	<u>None</u>	<u>\$0.00</u>
2b.	<u>None</u>	<u>None</u>	<u>\$0.00</u>
2c.	<u>1</u>	<u>360</u>	<u>\$16,200</u>
<b>Total Vol.</b>	<b><u>1</u></b>	<b>Total Hours <u>360</u></b>	<b>Total Value = <u>\$16,200</u></b>

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

TOTAL VALUE = \$0.00
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4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours	None	X	Rate	0	=	<table border="1"><tr><td>\$0.00</td></tr></table>	\$0.00
\$0.00							

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours	None	X	Rate	0	=	<table border="1"><tr><td>\$0.00</td></tr></table>	\$0.00
\$0.00							

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS=

\$0.00

d. TOTAL OF VOLUNTEER PROGRAM COST =  
(add 4a, 4b, and 4c)

\$0.00

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 16,200  
b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 0.00  
c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) \$ 0.00

**TOTAL PROGRAM BENEFIT**

\$ 16,200

**6. RECRUITING:**

Please describe your recruiting programs: None

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

None.

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2013-14:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:  
No volunteers are anticipated.

**9. GENERAL INFORMATION:**

Name of Person Completing Report: Jon Baker

Phone Number: 858.694.2290 Mail Stop: 0-53 E-Mail: jon.baker@sbcglobal.net

Volunteer Coordinator: Susan Budzien, Sr DHRO

Phone Number: 858-694-2090 Mail Stop: O5 E-Mail: susan.budzien@sdcounty.ca.gov

**10. DEPARTMENT CERTIFICATION:**

  
DEPARTMENT HEAD SIGNATURE

7/13/13  
DATE